

## Housing Adviser Vacancy

£24,888 - £27,336 per annum pro rata (depending on experience) Permanent 30 hours per week

We are looking for a housing adviser to provide specialist advice to clients with housing issues including repairs, tenancy concerns, evictions and homelessness. This comes at a time when housing issues are at their peak. A wider knowledge of generalist advice would be an advantage to ensure that clients receive a full range of advice where appropriate. The post holder will be the main provider of homesearch applications across Broxtowe offering financial resilience work alongside housing advice to prevent potential homelessness.

If you wish to be considered for this exciting opportunity you will need to demonstrate the following skills-

- Experience of providing housing advice
- Strong IT skills
- Ideally you will have experience of additional areas of advice work including knowledge of welfare benefits, debt and housing.
- Have good verbal and written communication skills.
- A flexible attitude to work.
- Understanding and commitment of the aims, policies and principles of Citizens Advice.
- Ability to work to set quality standards.
- Track record of successfully working with partners to achieve client outcomes.

To view the job pack and to apply please visit our website: [www.ca-centralnotts.org.uk](http://www.ca-centralnotts.org.uk) Closing date: Friday 2 May 2025