



the **coalfields**  
regeneration trust

# Coalfields Community Investment Programme (England) Funding Up to £10,000

# Our New Strategic Objectives 2019-2024

**Skills** - *Grow the skills of people to increase their opportunities*

Providing appropriate training, non-vocational or vocational, to enable people to increase their skills and knowledge. The training should provide progression routes to volunteering, further training and/or employment opportunities. Improving levels of literacy/numeracy, English not as a First Language, ICT or coaching in order to provide a service for example.

**Employment** - *Develop pathways to increase the number of people in work*

Providing a range of skills and experience to help people to create pathways into employment and accessing job opportunities. This could be job creation, work placements, job clubs which assist with job searches and applications, CV development and interview skills.

**Health & Wellbeing** - *Support activities that improve the health and wellbeing of all age groups*

Supporting projects that increase participation in activities/services that improve the health and quality of life of people in former coalfield communities. **This could include projects that address food poverty, debt advice, mental health issues, substance misuse,** social isolation or projects increasing participation in physical activity.



# How To Apply

Your time is precious BUT please read the eligibility guidance notes on the Coalfields Regeneration Trust's website before starting to fill in an eligibility survey.

If, after reading the guidance, you are still unsure whether your organisation or project meets the Trust's criteria then please phone or send us an e-mail. We are happy to spend time resolving initial queries that will save us both time at a later stage by avoiding the submission of ineligible or unsuitable applications.

The Trust operates a 2 stage process:

1. Eligibility Survey – to determine if you can proceed to the next stage
2. Application Form



# Eligibility – The Target Wards

*High priority wards are amongst some of the most deprived communities in the coalfields and have an average deprivation score for the ward that ranks in the top 30% most deprived nationally.*

**Key:** High Priority Eligible Coalfield Ward ■ Eligible Coalfield Ward ■

*Local Authority Area: Chesterfield*

Barrow Hill & New Whittington	Brimington North	Brimington South	Dunston	Hasland
Hollingwood & Inkersall	Holmebrook	Loundsley Green	Lowgates and Woodthorpe	Middlecroft & Poolsbrook
Moor	Old Whittington	Rother	St. Helen's	St. Leonard's

# Eligibility – Organisational Structure

Unregistered organisations with formal rules i.e. with a constitution

Companies limited by guarantee

Community Interest Companies

Registered charities

Community Benefit Societies

Charitable Incorporated Organisations

# General Eligibility Checklist

Your organisation must have the following:

- Annual accounts in the name of your organisation (if you have been running for over 1 year) or a 12 month cashflow forecast if less than 1 year old.
- A bank account in the name of your organisation that is not regularly overdrawn
- A governing document (i.e. a constitution or Memorandum & Articles of Association that includes an appropriate dissolution clause).
- 3 or more unrelated people on the management committee/board.
- Less than £250,000 of Unrestricted Income in your last financial year (as shown on your accounts). If Unrestricted Income is not defined Turnover/Total Income must be less than £250,000.
- No member of your management committee/board will be paid to undertake work on this project or benefit financially (excluding out of pocket expenses).
- Not received CRT funding in the past 12 months.

# Unfortunately We Are Unable to Fund

Projects that do not meet our funding themes or charitable objectives

Individuals

Statutory bodies

Parish and Town Councils

Organisations in poor financial health

Projects which will take more than 12 months to complete

Where beneficiaries are located outside our recognised eligible coalfield wards

Private businesses

National organisations without a local branch constitution

Organisations with Unrestricted Income above £250,000

“Friends of Groups” where the end beneficiary will clearly be a statutory body

Previously funded organisations who mismanaged funds or did not submit monitoring by the agreed deadline

*Please note this list is not exhaustive*



# Eligible Costs / What Can be Funded

## Revenue Costs

**Salaries/Sessional Staff:** the direct costs of employing a member of staff including NI contributions and work pension scheme contributions or the costs of hiring self-employed tutors/coaches etc.

**Volunteer Expenses:** any out of pocket expenses such as direct travel costs and subsistence.

**Training:** the direct costs of delivering training including training materials, accreditation fees, course fees, verification/assessor fees or the costs of an external training organisation.

**Promotion/Marketing:** costs of producing flyers, posters, banners or advertising to promote the project

**Venue Hire:** the cost of hiring external facilities. We cannot fund venue hire if it is for a building you own/lease.

**Project Support Costs:** ingredients for healthy eating/social isolation projects, food for food poverty projects, transport to address barriers to participation

**Core Costs: Up to 50% of the total costs requested from the Trust**

- **Operational Costs:** Insurance, rent, broadband, telephone, mobile phone contract, utilities, payroll fees, software licenses, vehicle and equipment hire costs, stationery and Disclosure & Barring Service checks
- **Administration & Management:** Staff costs that provide a core support role within an organisation

## Capital Costs (max. £2,000 must not exceed the Revenue costs)

**Equipment/Materials:** State what type for example, computer hardware and software, play equipment, sports equipment or office equipment. Please note that the Trust will contribute a maximum limit of £800 towards IT equipment (hardware and software package) per item or £400 for laptops/tablets. Specialist items of software/hardware will be considered separately.

# Ineligible Projects/Costs

Overseas travel costs and expenses

General appeals

School fees

Bank or audit charges

Recoverable VAT

Day trips or social events with no specific educational or training purpose

Fees for independent or external professional fundraisers

The development of bars or bar areas

Private pension schemes

Kit/Strips

Predominantly capital projects as these costs do not directly support our key themes i.e. fencing, lawnmowers, etc.

Animal welfare activities

Refreshments, unless it is clearly linked to hosting a training/educational course

Medical or research equipment

Depreciation and amortisation

Contingencies

Retrospective costs (costs you owed or agreed to pay before your application was approved)

The creation or maintenance of car parks, footpaths, roads, including access

Performance related pay, bonuses, increments (except cost of living) and debts

Gifts and entertaining

Income tax & NI for sessional staff

Activities/services for school-age children carried out in normal school hours



# Outputs/Outcomes – What are they?

All applications have to be able to achieve 2 or more of the outputs/outcomes below:

- Number of beneficiaries – **mandatory for all applications**
- Will the project support people into full-time, part-time or self employment?
- Will the project support people gaining general training for a job?
- **Number of People Assisted in Skills Development**
- Will the project support people into vocational training?
- Will the project support regular volunteering?
- Will the project be targeting people suffering from anxiety or depression?  
**Children & young people/Adults**
- Will the project be targeting people who are/will become members of a social group?
- Will the project be targeting people who will increase participation in exercise?

# Common Issues

- It is apparent that applicants are not reading the guidance notes. These documents are there to assist you with making the most of your application. Time is precious – taking 10 minutes to read the guidance can save you two hours in wasted time completing a poor and/or incomplete application form
- Demand far outstrips funds available – on average **25%** of applications submitted were approved – make your project stand out!

## **Top 3 Reasons why applications are unsuccessful:**

1. The applicant had not identified a specific need for the project or evidence of need is poorly explained i.e. insufficient research
2. Lack of clarity on how the project would achieve its outcomes or outcomes are indirect to the need/focus of the project
3. The application is confusing, it is not clear what the applicant is applying for/the project is unclear

# Contact Details

- If you have any further queries, please do not hesitate to contact us on 01226 272811
- Email [crt.england@coalfields-regen.org.uk](mailto:crt.england@coalfields-regen.org.uk)
- Website [www.coalfields-regen.org.uk](http://www.coalfields-regen.org.uk)
- For more details and to access the eligibility survey guidance notes <https://www.coalfields-regen.org.uk/funding>